

**Commission on Ministry**  
**Form COM-1**  
**Biographical, Ecclesial, and Educational Information**

**Biographical Information**

Name of Seeker –

Address -

Phone numbers (indicate mobile) –

Email –

Date of Birth –

I preferred to be called –

Spouse's Name (if applicable) –

Have you been divorced?

YES

NO

Former Spouses' Name (if applicable) –

Children's Names and Dates of Birth (if applicable) –

Names and Relationships of Other Dependents (if applicable) –

Current Occupation –

Name and Address of Current Employer –

Date began –

**Ecclesial Information**

Current parish name and city –

Current Priest –

Current Priest phone number –

Date, place, and church of Baptism –

Date, place, and church of Confirmation –

Date, place, and church of Reception (if applicable) –

Have you been previously ordained? YES NO

Have you previously started a discernment process? YES NO

If yes, please explain. Include dates, denomination, diocese information.

Please list your spiritual director –

Frequency and duration of direction –

*(The COM will not contact your spiritual director without your consent.)*

### **Educational History**

Please include name of institution, city, and date of graduation, as applicable.

Bachelor's Degree –

Master's Degree –

Doctoral Degree –

Other –

Please send completed form to:

The Commission on Ministry, c/o Executive Assistant to the Canon to the Ordinary  
555 NE 15<sup>th</sup> Street, Suite 934B, Miami, FL 33132 | 305-373-0881 Ext. 129 | [canonexec@diocesef.org](mailto:canonexec@diocesef.org)

**Commission on Ministry**  
**Form COM-2**  
**Forming a Congregational Discernment Team**  
*To be completed by priest*

Name of Seeker –

Phone number –

Email –

I certify the following:

- I have met with the seeker at least monthly for one year
- The seeker has met with a spiritual director at least monthly for 9 months

We are forming a CDT for further discernment. Any of the following dates will work to begin Phase One of the seeker's CDT (please ensure that this form is sent at least one month before first date, to allow ample scheduling time for the COM):

Possible Date #1 –

Possible Date #2 –

Possible Date #3 –

Signature of Priest \_\_\_\_\_

Printed Name –

Preferred Phone number –

Parish Name and City –

Please send completed form to:

The Commission on Ministry, c/o Executive Assistant to the Canon to the Ordinary  
555 NE 15<sup>th</sup> Street, Suite 934B, Miami, FL 33132 | 305-373-0881 Ext. 129 | [canonexec@diocese.org](mailto:canonexec@diocese.org)

**Commission on Ministry**  
**Form COM-3**  
**Spiritual Autobiography**

Name: \_\_\_\_\_

Congregation and City: \_\_\_\_\_

Date: \_\_\_\_\_

Instructions

You are asked to prepare a Spiritual Autobiography for your Congregational Discernment Team and for your priest. A copy will also be sent to the COM at the conclusion of the CDT process. This should be no more than ten typewritten pages (double spaced).

In this essay, you should offer an autobiography that explains the following:

- 1) The key events, relationships, challenges and failures that have framed your life;
- 2) your experience with the church, especially on your relationship with the Episcopal Church;
- 3) your experiences of faith and the holy encounters that have defined your relationship with God in Christ;
- 4) the influences that have shaped your intellectual understanding of what it means to be a Christian, and;
- 5) the reason you have asked to enter a process of formal discernment.

**Commission on Ministry**  
**Form COM-5**  
**CDT Report Concerning Holy Orders**

Name of Seeker: \_\_\_\_\_

Seeker's Congregation and City: \_\_\_\_\_

Report Date: \_\_\_\_\_

Dates the Committee met (month/day/year): \_\_\_\_\_ to \_\_\_\_\_

**SECTION I**

The Congregational Discernment Team believes, after prayer and reflection, that the seeker possesses charisms that may be exercised in Holy Orders as a (please circle one):

DEACON

PRIEST

We suggest that the seeker continue discernment and formation with the Bishop and the Commission on Ministry to explore this further.

Discernment Team Members (Printed Names followed by Signatures):

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

## SECTION II

Instructions: This section should reflect the consensus of the CDT. Please offer specific examples as appropriate. Please type.

- 1) Why did the seeker ask for a Discernment Team? What did he or she hope to get from the process?
- 2) Where does the seeker find himself or herself at this point in their life? Explain his or her work life, life in the church, and key relationships.
- 3) How does the seeker understand what it means to be a baptized Christian?
- 4) Describe the seeker's spiritual life and regular spiritual disciplines.
- 5) How has the seeker expressed his or her faith in the life of his or her spiritual community?
- 6) How has the seeker manifested his or her faith in life outside of the Church?
- 7) How has the seeker shown qualities of leadership in his or her life?
- 8) What are the seeker's greatest strengths (in skills, experience, and passions)?
- 9) What are the seeker's opportunities for growth?
- 10) What would the admission of his seeker to Holy Orders add to the life of the Church?
- 11) What would admission to Holy Orders add to the seeker's ability to live into his or her life as a Christian?
- 12) How would admission to Holy Orders limit the seeker's future ministry, especially given that he or she is likely to be asked to leave his or her home congregation?
- 13) Are there any additional issues that you would like to include in this report?

## SECTION III

Instructions: Each member of the CDT is asked to prepare a brief (no longer than one page, double spaced) response to the following questions. Please type and sign.

- 1) How long have you known the seeker, and in what capacity?
- 2) What was, for you, the most important moment in the discernment process?

- 3) How was the seeker revealed to you through the process of discernment? What sort of person did he or she show him- or herself to be?
- 4) What aspect of the seeker's life, work, and enthusiasms most excites you with regard to his or her future ministry in the Church?
- 5) Are there any additional issues that you would like to include in this report?

#### SECTION IV

Seeker's Signature

I have read and understood the Report. I would like to continue my discernment and formation with the Bishop and the Commission on Ministry.

Signature of Seeker \_\_\_\_\_ Date: \_\_\_\_\_

Please send completed form to:

The Commission on Ministry, c/o Executive Assistant to the Canon to the Ordinary  
555 NE 15<sup>th</sup> Street, Suite 934B, Miami, FL 33132 | 305-373-0881 Ext. 129 | [canonexec@diocesef.org](mailto:canonexec@diocesef.org)

**Commission on Ministry**  
**Form COM-6**  
**Priest Report**

Name of Seeker: \_\_\_\_\_

Name of Priest: \_\_\_\_\_

Congregation and City: \_\_\_\_\_

**SECTION I**

Based on my knowledge of the seeker, and having reviewed the Congregational Discernment Team Summary Report and Report Concerning Holy Orders, and after prayer and reflection, it is my belief that the seeker possesses charisms that might be best may be exercised in Holy Orders. I suggest that the seeker continue discernment and formation with the Bishop and the Commission on Ministry.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**SECTION II**

Instructions: The Commission on Ministry would appreciate thorough and honest answers based on your knowledge of the seeker. Please offer specific examples as appropriate. Please type.

- 1) How long have you known the seeker?
- 2) How would you summarize the time that you have spent with the seeker in your congregation?
- 3) What aspect of the seeker's life, work and enthusiasms most excites you with regard to his or her future ministry in the Church?
- 4) How does the seeker understand what it means to be a baptized Christian?

- 5) Describe the seeker's spiritual life and regular spiritual disciplines.
- 6) How has the seeker expressed his or her faith in the life of his or her community of faith?
- 7) How has the seeker manifested his or her faith in life outside the Church?
- 8) How has the seeker shown qualities of leadership in his or her life?
- 9) What are the seeker's greatest strengths (in skills, experience, and passions)?
- 10) What are the seeker's opportunities for growth?
- 11) What would the admission of this seeker to Holy Orders add to the life of the Church?
- 12) What would admission to Holy Orders add to the seeker's ability to live into his or her life as a Christian?
- 13) How would holy orders limit the Seeker's future ministry?
- 14) Are there any additional issues that you would like to include in this report?

### SECTION III

Seeker's Signature

I have read and understood the Report of the priest. I wish to continue discernment and formation with the Bishop and the Commission on Ministry.

Signature of Seeker \_\_\_\_\_ Date: \_\_\_\_\_